



## USAGE POLICIES

### CONTRACT AND DEPOSIT

To reserve your event weekend either the contract &/or the deposit must be made. Then the client is responsible for submitting the remaining items, if not done initially, within 30 days of reserving. Cash, credit, or check can be excepted for payment. The Freestone Inn has the right to break contract if the payment and contract are not finalized 30 days after initial booking.

### BEVERAGE SERVICE

The Washington State Liquor Commission regulates the sales and service of alcoholic beverages. The Freestone Inn and Cabins is responsible for enforcing these regulations. It is The Freestone Inn and Cabins policy that liquor cannot be brought in from an outside source (i.e., hard liquor, open wine, or beer). Sealed Wine and Champagne may be brought at a \$15.00 corkage fee with and auto gratuity of 22% applied to entire bill. Liquor is charged based on a 1.5 oz pour. The sale and service of alcoholic beverages are regulated by Washington State and as a licensee, The Freestone Inn and Cabins will not serve alcohol to minors at any point in time. All guests is required to show proof of identification upon request. The Freestone Inn reserves the right to discontinue service at Bartender or Manager's discretion.

Set-up fee of \$120 per event is charged for (ex. Rehearsal dinner would be 1 event; ceremony event 2 if wedding party desires an open bar at both events).

## FOOD SERVICE

The Freestone Inn and Cabins does allow outside catering to service the event but must be cleared with venue coordinator beforehand. On premise catering is available if requested, please ask for Catering Menu if interested

### MEAL SELECTION

To assure availability of all chosen items, please submit menu selection at least 1 month in advance of the event. Suggested menus are enclosed, however, our Event Coordinator and Head Chef will work with you to create a menu designed especially for your event. Due to wholesale food prices, we are unable to guarantee prices more than 60 days prior to event. If specific menu selection has been confirmed, these prices will be honored regardless of changes in cost to The Freestone Inn and Cabins. Changes to the menu are not accepted 10 days prior to event.

If you are wanting help cutting and serving dessert, there will be a \$2.00 per person + tax cutting fee. These rules are applied to general spaces, not individual rooms.

### MEAL GUARANTEES

The guaranteed number of attendees must be received by the Event Coordinator 12 days prior to the event. Once received, this number will be considered a guarantee and no longer subject to reduction. If attendance increases above the number indicated on Site Fee paid, food/beverage quantities cannot be guaranteed to accommodate additional guest.

### CHILDREN

Children under the age of four years old are not charged and should not be included in your email count. Children from age 4 to 12 years old will receive a 25% discount off meal price.

## OUTDOOR FUNCTIONS

In the event of inclement weather, please have an alternative plan in place such as tents. Because the Freestone Inn and Cabins belongs to an HOA, there is a sound ordinance for outside. All music must be turned off by 10:00 pm.

## VIP GIFTS

We will be pleased to assist you in delivering any "Welcome" gifts to your guest. Please contact the Event Coordinator for further information.

## SIGNS, BANNERS AND DECORATIONS

The Freestone Inn and Cabins will not permit the affixing of anything on the walls, floors, or ceilings of rooms with nails, staples, tape, or any other substance unless The Freestone Inn and Cabins Event Coordinator gives approval. If this is done without approval and any damage is suffered, the cost of repairs and/or replacements will be billed to the occupant or group master account. All decorations and items brought to decorate or use during your event must be approved by the event coordinator. Wax candles, rice, faux flower pedals are not permitted.

## SHIPPING AND RECEIVING

If you will be shipping materials to The Freestone Inn and Cabins prior to the start of your function, please label the package with Celebrants name, date of event and contact information. Do not send materials more than 2 weeks in advance due to space availability.

## ACCOMMODATIONS

The Freestone Inn and Cabins is made up of 31 different rooms, cabins, and suites, each being able to accommodate 2-6 guest. After paying the site fee to reserve The Freestone Inn and Cabins for your event, we will block out all accommodations for you and your guest. We encourage that your guest reserve the lodge rooms and suites first before the cabins to create a private venue in the main lodge.

Accommodations Break available dependent on number of accommodations occupied by wedding.

12 Inn Rooms: 5% Discount on Accommodations

12 Inn Rooms & 4 Suites: 10% Discount on Accommodations

12 Inn Rooms, 4 Suites & 15 Cabins: 15% Discount on Accommodations

## THE SUITE AT THE INN

If the Bride and Groom decide to use The Suite at the Inn for staging items for wedding or a bridal suite, they are responsible for cleaning up before leaving. If "The Suite at the Inn" is left without being cleaned up, responsible party will be billed a one-time fee of \$100.00. If responsible party does not want to clean the room, they can opt to pay the \$100.00.

## **PETS AND SERVICE ANIMALS**

Pets and service animals are allowed at the Event but must always be on a leash. Guests are responsible for cleaning up after their pets and service animals.

## **PARKING**

Parking is limited to designated parking areas only. Parking is not allowed on trails or lawns, nor is parking allowed to block roads or driveways. Upon request by Freestone Inn, Renter will promptly move any Guest vehicle which blocks traffic or poses a safety risk.

## **FIREPLACE**

Guests may enjoy fireplaces in the common areas of the facility if permitted by Okanogan County. Freestone Inn will determine at any time if the any fire is a hazard and reserves the right to extinguish the fire. Guests may not build large unmanageable fires, add paper, or burn or cook anything in any fireplace at any time.

## **SMOKING**

Smoking is allowed in designated smoking areas only. If the Forest Service, Okanogan County, or other local jurisdiction has issued a fire restriction for the area, Freestone Inn reserves the right to ban smoking entirely.

## **LIABILITY INSURANCE FOR RENTER**

Renter shall obtain general liability insurance covering the dates of the Event in the minimum amount of one million dollars in a form and amount satisfactory to Freestone Inn. A certificate of insurance and a policy endorsement naming Methow Valley, LLC, as an additional insured on the policy shall be provided to Freestone Inn at last three business days before the day of the event. Event day insurance may be available through [www.wedsafe.com](http://www.wedsafe.com), [www.csicoverage.com](http://www.csicoverage.com), or Renter's insurance broker or agent.

## **LIABILITY INSURANCE FOR RENTER'S VENDOR**

All of Renter's vendors working at the Event shall carry and maintain in full force and effect while working at the Facility workers compensation insurance, general liability insurance, and a policy endorsement naming Methow Valley, LLC, as an additional insured and showing the required insurance is in place. Notwithstanding the requirement for such insurance, each vendor shall be required to also hold harmless, indemnify, and defend Methow Valley, LLC, to the maximum extent allowed by law, from all liability arising from vendors' use of the Facility, including the payment of Freestone Inn's reasonable attorney's fees and costs incurred in defense of any actual or alleged liability.

## **TERMINATION AND ASSIGNMENT**

The Parties understand and Agree that should any Guest fail to adhere to all rules and policies, or conform to the proper use of the building, Freestone Inn may, at its sole discretion, terminate this Agreement, the Event, or both, and may require any or all Guests to vacate the Facility (during the wedding celebration if necessary), forfeiting all fees and monies. Should Freestone Inn cease property management of the Facility, Freestone Inn may assign the Agreement to the subsequent property manager of the Facility.

## **FORCE MAJEURE**

The Parties agree that Freestone Inn is not liable if the Event is cancelled or postponed due to acts of God or other circumstances beyond Freestone Inn's control.

## **COVID**

If Covid-19 is still present at the time of event and you are wanting to move or cancel event date, there is no penalty. The Freestone Inn will refund 100% of site fee to couple if wedding needs to be cancelled due to regulations being outside the control of use and the couple.